

Accounting Supervisor

Bartlett Electric Cooperative, Inc. is currently seeking a qualified candidate for an Accounting Supervisor position. The Accounting Supervisor must have demonstrated leadership/supervisory ability and a thorough working knowledge of all aspects of cooperative accounting practices.

The Accounting Supervisor is responsible for accurately and efficiently maintaining financial and accounting records consistent with the Rural Utilities Service (RUS) accounting practices and procedures, as well as GAAP.

The Accounting Supervisor performs the functions of finance and accounting which may include, but are not limited to, supervising and developing personnel, allocating resources, developing, conducting, and monitoring accounting activities in accordance with established policies, plans and objectives of BEC.

Five (5) years of experience in financial accounting in an accounting department, preferably with an electric cooperative or utility. Experience with RUS accounting preferred. Experience in all aspects of the accounting department, in include subsidiaries, work orders, accounts receivable, accounts payable, ledger reconciliations up to financial reporting, and coordination of audits. Three (3) years of experience in a supervisory position preferred. Bachelor's degree in related field, accounting degree preferred, but work experience in a rural cooperative may substitute for degree.

Competitive Pay & Benefits

Employment requires:

- Background check
- Pre-employment drug screen
- Pre-employment Physical
- TX Driver's License
- Acceptable driving history
- Job Type: Full-time

Contact Carrie Wenzel, Chief Human Resources Officer, at cwenzel@bartlettec.coop for a complete Position Description or to submit a resume.